



Ajuntament de  
Barcelona

Canòdrom

# Rules for Canòdrom Collaborators

Permanent open call

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**Title:** Bases for Collaborating entities - open call for applications

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**Summary** Bases for the presentation of non-resident Collaborating Entities to the Canòdrom - Ateneo de Innovación Digital y Democrática

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The aim of this call for collaborations is to **consolidate the Canòdrom ecosystem with projects that work in the fields of citizen participation and democracy, technologies and digital culture**, and that do so from the principles of free software, free access to knowledge, technological sovereignty, digital rights, free culture, community empowerment and network democracy, including a gender perspective on the uses of technology.

These projects will reside at the Canòdrom on a temporary basis and must be based on and develop one of the following thematic areas:

- **Democratic innovation:** Applied research and experimentation into new practices of citizen participation and other democratic experiences, exploring the intersection with digital technologies and new methodologies.
- **Free and democratic technologies (hardware and software).** Open source, public and/or community managed technologies.
- **Feminisms and technologies.** An intersectional gender perspective on digital technologies and their uses.
- **Video games with a critical perspective.** Promoting social transformation through video games and video game culture that focus on digital rights, new models of governance and seek new models of production with a social return.
- **Citizen and participatory science.** Participatory scientific research processes articulated from or in conjunction with civil society.
- **Digital culture.** Mediating the digital layer in the practices of the different cultural disciplines, aiming at democratic deepening and digital rights.
- **Analysis, visualisation and democratic governance of data:** Construction of a digital infrastructure of open data representation that makes visible the different dimensions of a complex and changing society, at the service of the citizenry as a whole. Processes of intersection of data, justice, economy, politics and democracy that analyse processes of communication, deliberation and political transparency mediated by digital platforms.
- **Digital communities.** Digital resources governed by communities that develop them, take care of them and make decisions about their management in a shared and democratic way.
- **Critical urban planning and digital technologies.** Critical approach to research on city planning and the role played by technologies in its governance.
- **Digital Rights and Technological Sovereignty.** Extension of Human Rights to the digital environment: right to privacy, access to information, freedom of expression, among others.
- **Free culture:** application in the cultural sphere of the principles of the free programme and the open code.

- **Innovation for citizen empowerment, self-organisation and social transformation.**  
Research and innovation applied to the study of processes of self-organisation, empowerment and social transformation.
- **Social innovation to respond to social, health, climate and housing emergencies.**  
Set of innovative solutions to existing social and environmental problems, from a perspective of social justice transformation.

## Who is it for?

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This call is aimed at **organisations and projects that wish to join the Canòdrom Community** and work on one or more of the themes defined in the objectives of the call. These projects can respond to different legal forms or be an informal group of people.

In the case of representing an informal group, the application must be made in a personal capacity on behalf of a person representing this group.

## What does it mean to be a collaborator?

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The Canòdrom Collaborating projects or entities are projects that join as a resident project at the Canòdrom but do not occupy a fixed place within its space.

The collaborations have an annual duration, this period being one more year.

Once the period of collaboration and the requested extensions have expired, if the project wishes to continue to be linked to the Canòdrom space, it must renew the residency by applying for the new call for applications.

A Collaborating Entity without a fixed place may:

- To make use of the meeting rooms, training rooms and multi-purpose areas of the Canòdrom, as well as the common areas, for both internal and external events, following the free criteria established in the public prices.
- Access to the shared work space during the opening hours of the Canòdrom, subject to prior reservation.
- Make use of the technical material at the disposal of the spaces, according to availability.
- To participate in the Canòdrom's governance spaces as well as to be an active part in the construction of its cultural and educational programme.
- To be an active part in the generation of the Canòdrom's activity proposal.
- Making use of the internal and external communication channels of the Canòdrom

You can consult the details of the services of the residence hall in the Annex "Services to which the residence hall gives access".

## Selection criteria

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Each applicant may submit only one project to the residency call.

All projects must comply with the following internal criteria:

- **Democratic innovation and participation**

The projects must incorporate reflections, debates and experimentation on new practices of citizen participation and other democratic experiences.

- **Commitment to gender equality policies**

The projects presented must assume a commitment to the struggle for gender equality, with special emphasis on the struggle to reduce and eliminate existing inequalities in technological projects.

- **Use or promotion of free technologies**

The projects must give continuity to the Canòdrom's political commitment to fostering and promoting free and open programming. Resident and research projects must also seek strategies to promote these technologies in their sector.

- **Objective of improvement or social transformation**

In the first place, the aim of the projects submitted to the call for proposals must be to improve society, democracy and the living conditions of citizens.

## Commitments of the Collaborator

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### Return to the community

The Canòdrom Collaborators will be proposals with links or interest in social impact, and assume a commitment to return to the community. This return can take the form of:

- Offer of workshops, courses, hackathons and *datathons* open to the general public or to specific profiles.
- Presentations, conference cycles and debates.

- Prototyping, experimentation and testing projects in which citizens are the protagonists and can express their opinions and opinions.
- Articles in the press and academic publications related to the themes and areas of work of the Ateneu and which contribute to its dissemination.
- Open educational materials, exhibitions, installations and other informative elements.
- Mentoring, accompaniment or assessment relationships with educational centres in the neighbourhood.
- Mentoring/companying/diary/advising relationships with students who are doing TFG or research projects.
- Collaborative projects with the school population of the district or the city to promote STEAM among children and young people.
- Projects for the technological and democratic strengthening of neighbourhood organisations, especially those linked to the neighbourhood and educational community.
- Contributions to other projects in residence or other return activities.

A schedule of regular meetings will be established between the Technical Office and the Collaboration to define, accompany and facilitate the return actions to the Canòdrom Community.

Once this calendar has been defined, the Technical Office will support the design and implementation of the activities. The proposals will be produced and organised according to the needs of the Canòdrom calendar.

The Collaborators, as part of the Canòdrom, will participate in the open days, either by organising or promoting an activity, or by participating in the proposals made by the Technical Office or other entities.

## Participation in governance

With the aim of exploring new models of governance shared between the City Council, organisations, local communities and citizens, we are committed to a model of democratic governance based on:

- **Openness of participation** and co-responsibility in the Canòdrom project as a whole
- **Transparency of documentation** and processes and quality of information.
- **Exploration of new models of shared governance** between City Council, organisations, communities and citizenship

The projects that join the Canòdrom ecosystem will be incorporated into the governance of the Ateneu and will form part of the Canòdrom Assembly (the open governing body of the Canòdrom), as well as of the Working Groups that arise from it (responsible for the execution of the strategic lines and organic commissions). This governance will meet every two months and will participate regularly through the [Canòdrom Community](#) participation platform .

## Payment of public prices

The cession of work spaces to the research projects is free of charge, as well as the use of meeting, training and event spaces for events linked to the accepted project.

In the event that the realisation of these events implies an alteration of the timetable of the equipment or of the cleaning service, the research project will assume the costs.

In the event that the proposed activity does not correspond to the research project presented and does not fit in with the thematic lines of the equipment, the costs defined for the cession of space will be applied.

In both cases, the residences undertake to pay the public prices included in the BOP on 21/12/2020 (or any possible updates). The indicated prices do not include VAT.

## Intellectual property

Les Col-laboradors:

- They ensure that the proposals they make in the return activities are original and that they have all the rights, including intellectual property rights. If the proposals include third party rights, participants guarantee that they have previously obtained the necessary rights, authorisations and/or licences.
- They are responsible for any claim that may arise in relation to the authorship of the proposals and in relation to the rights assigned.
- They retain the copyright on their proposals at all times.
- All the software generated under this contract will be published under the licenses: [Affero GPLv3](#) or later in the case of new developments, and licenses compatible with this in the case of reuse of other code.
- In order to maximise transparency and citizen collaboration, the content of texts, graphics, typefaces, audio, video or other design elements will be made public with a [Creative Commons By-Sa licence](#).
- Likewise, data that can be systematically collected through *scrapers* or other mass consultation techniques will be published under the [Open Data Commons Open](#)

[Database License](#), in standardised and accessible formats (CSV, JSON, etc.) and, whenever possible, with tools that facilitate the analysis and visualisation of this data.

## Presentation of the application

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The project will be presented digitally using the form available on the Canòdrom digital participation platform at [comunitat.canodrom.barcelona](https://comunitat.canodrom.barcelona).

In this platform you will need to attach the explanatory report of the project following the published model. Projects outside this platform will not be accepted for processing.

## Selection committee

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The selection of projects will be made on the basis of a committee created ad hoc to evaluate each application. This committee will be made up of:

- A representative of the Directorate of Democratic Innovation of the Barcelona City Council
- A representative of the ecosystem of current and active Canòdrom collaborators.
- A representative of the Technical Office of the Canòdrom - Ateneu d'Innovació digital i democràtica

This committee will be activated within 5 working days of receiving the application. It will assess the suitability of the project and its fit within the research lines initiated by the Canòdrom.

## Resolution

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Within a maximum of five working days following the constitution of the selection committee, the persons responsible for the project presented will be notified by e-mail.

## Suspension or cancellation of the Collaboration

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The residency project will cause reasons for leaving or suspending the residency when, for a period of 2 months or more, any of the following cases occur:

- If you do not carry out any activity within the Canòdrom area.
- If it does not interact with the rest of the projects.
- If you do not participate in the Canòdrom's spaces of governance and calls for participation.
- Or if it significantly modifies the timetable of return proposals.

Without justified cause and communicated to the Technical Office.

Once this situation has been detected, the Technical Office will inform the resident project of the start of the cancellation process. If no action is taken to reverse the situation, the residency agreement will be terminated exceptionally.

At any time, the resident person or entity may voluntarily leave the building by notifying the Technical Office and returning the building access credentials.

## Data protection

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In accordance with the RGPD, below you will find the **basic information about the processing of your personal data**. You can also find all the information about the processing:

- 0642- Follow-up of collective events organised by the Barcelona City Council to facilitate the monitoring of possible SARS-CoV-2 infections at the following [link](#)
- 0195- Cultural facilities at the following [link](#)
- 0162- Management of regular information on municipal activity at the following [link](#).

**Responsible for processing:** Ajuntament de Barcelona. Pl. Sant Jaume, 1. 08002-Barcelona

**Data Protection Delegate:** Contact us at the following [link](#).

Av. Diagonal, 220 4th floor 08018-Barcelona

### Data processing:

- **Treatment 0642:** The monitoring of possible infections by the Competent Health Authorities to prevent the risk of transmission and to promote the containment of SARS-CoV-2 infection.  
**Legitimation:** Public interest mission/exercise of public power/life risk.
- **Treatment 0195:** Management of Cultural Activities in Districts (Civic Centres, Workshops, Culture Workshops, Manufacturing Centres).

**Legitimation:** Consent.

- **Tractament 0162:** Manage the regular flow of information on municipal activity.

**Legitimation:** Consent.

**Rights of individuals:** You can exercise your rights of access, rectification, deletion, opposition and limitation of your data by clicking on the following [link](#).

If you consider that you have not obtained full satisfaction in the exercise of your rights, you may file a complaint with the Catalan Data Protection Authority, C/ Rosselló, 214, 08008 Barcelona.

**You can find all the information about our privacy and data protection policy at:**

<https://seuelectronica.ajuntament.barcelona.cat/ca/proteccio-de-dades>

## Image rights

COLECTIC, SCCCL will disseminate the Canòdrom project on its websites and related social networks, as well as in the media. In these spaces you can publish images, videos or video recordings of people using the Canòdrom - Ateneu d'Innovació Digital i Democràtica spaces.

The right to one's own image is recognised in article 18.1 of the Spanish Constitution and is regulated by Organic Law 1/1982, of 5 May, on the right to honour, to personal and family privacy and to one's own image, for which Colectic SCCL requests consent to publish photographs and videos in which you appear clearly identifiable.

## Acceptance of the rules

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The projects submitted to this call for proposals accept these rules in their entirety and guarantee that they meet the requirements to participate in the call for proposals. In the case of presenting the project on behalf of a legal entity or a research or creation group, they guarantee that they are duly authorised to act on their behalf.

# Annex

# Services to which the residence provides access

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## Basic services

Use of workspaces, according to the requested modality:

- **Research stays:**

A stable work space may be requested for the duration of the stay.

- **Canòdrom Residencies:** Technology and democracy projects and singular projects (gender and/or video games):

You can apply for up to 8 individual work spaces per project at public or subsidised prices (depending on the type of project), accessible during the opening hours of the Canòdrom - Ateneu d'Innovació Digital i Democràtica.

- **Canòdrom Collaborators:**

Occasional access to a non-stable shared work point in the areas that the Canòdrom has set aside for this modality, with a maximum of 20 hours per week per project.

Use of photocopier or printer (up to a maximum of: 50 B/W and 20 colour per month per resident).

Use of the Canòdrom's own computer equipment (laptops, projectors, software and similar equipment): depending on availability, which can be requested for specific activities.

Communal filtered water fountain.

Use of meeting rooms and other shared spaces.

Support from the Technical Office of the Ateneu d'Innovació Digital i Democràtica in the development of the project, especially in the implementation of research and return actions.

Support in the communication of the projects using the Canòdrom's own channels (web and Community, newsletter, quarterly agenda, diffusion through social networks and diffusion through community channels).

## Cession of spaces

The residents of the Canòdrom in any of its modalities, can make use of the free cession of space of the spaces detailed here:

1. Meeting rooms

2. Aules de formació
3. Conference room
4. Multi-purpose hall
5. Grades
6. Terrasses

Subject to availability, by making a reservation in advance through the established mechanisms.

If the activity requires extraordinary personnel services (ICT technician, security or cleaning), the applicant organisation or company must pay the costs, subject to prior authorisation from the equipment. The services must be paid for in accordance with the regulations published in the BOP on 21/12/2020 or any possible updates.

## Conditions of use of the Canòdrom areas

The projects linked to the Canòdrom may use the common areas taking into account the following specifications:

- Applying to the call for residences implies acceptance of the conditions of use and the rules for the cession of equipment space (attached as an appendix).
- The Technical Office will prioritise an equitable criterion in the cession of space.
- Use of the auditorium and training rooms: The use of the auditorium must be booked in advance and the conditions of use must be specified and accepted or limited according to the specificities of the room (including extra cleaning, security or auxiliary technical staff if necessary) as well as the COVID-19 measures. The calendar of public events and the use of the auditorium must be coordinated with the Technical Office.
- The use of the shared areas of the building will always be made with prior reservation and the consent and acceptance of the Technical Office with the criterion of global vision and compatibility of events or activities.

## Support from the Ateneu d'Innovació Digital i Democràtica Technical Office

The Technical Office will carry out support tasks for resident projects in all modalities. This support will consist of:

- Advice in the search for social or public funding.

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- Communication of activities through the Athenaeum's own channels.
- Promotion of network work both among the resident projects and with other projects in the territory.
- Collaboration with the public administration and, in particular, with Barcelona City Council in the field of Digital and Democratic Innovation.

Resident projects will enjoy a shared virtual space where they can interact with each other, with the research projects and with the office, which will identify opportunities for networking and stimulate conversations.

In addition, the Technical Office will work to identify working groups at European level related to the themes of the resident projects and will facilitate their knowledge (CoPs, discussion groups, etc.) and will make this information available through the digital channels of communication with resident projects.