



Ajuntament de
Barcelona

Canòdrom

Regulation for Canòdrom Collaborators

Permanent open call

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Title Regulation for Collaborators – Permanent open call

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Resum Regulation for collaboration no resident entities at the Canòdrom – Ateneu d’Innovació Digital i Democràtica

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1. Objectives

The aim of this call is to **consolidate and expand the network of projects and initiatives that work in the fields of citizen participation and democracy, technologies and digital culture** and that do so from the principles of the free programme, free access to knowledge, technological sovereignty, digital rights, free culture, community empowerment and online democracy, including a gender perspective on the uses of technology.

These projects will reside at the Canòdrom on a temporary basis and must be based on and develop one of the following thematic areas:

- **Democratic innovation:** Applied research and experimentation into new practices of citizen participation and other democratic experiences, exploring the intersection with digital technologies and new methodologies.
- **Free and democratic technologies** (hardware and software) . Open source, public and/or community managed technologies.
- **Feminisms and technologies.** An intersectional gender perspective on digital technologies and their uses.
- **Video games with a critical perspective** . Promoting social transformation through video games and video game culture that focus on digital rights, new models of governance and seek new models of production with a social return.
- **Citizen and participatory science.** Participatory scientific research processes articulated from or in conjunction with civil society.
- **Digital culture.** Mediating the digital layer in the practices of the different cultural disciplines, aiming at democratic deepening and digital rights.
- **Analysis, visualisation and democratic governance of data** : Construction of a digital infrastructure of open data representation that makes visible the different dimensions of a complex and changing society, at the service of the citizenry as a whole. Processes of intersection of data, justice, economy, politics and democracy that analyse processes of communication, deliberation and political transparency mediated by digital platforms.
- **Digital communities.** Digital resources governed by communities that develop them, take care of them and make decisions about their management in a shared and democratic way.
- **Critical urban planning and digital technologies** . Critical approach to research on city planning and the role played by technologies in its governance.

- **Digital Rights and Technological Sovereignty** . Extension of Human Rights to the digital environment: right to privacy, access to information, freedom of expression, among others.
- **Free culture**: application in the cultural sphere of the principles of the free programme and the open code.
- **Innovation for citizen empowerment, self-organisation and social transformation.** Research and innovation applied to the study of processes of self-organisation, empowerment and social transformation.
- **Social innovation to respond to social, health, climate and housing emergencies.** Set of innovative solutions to existing social and environmental problems, from a perspective of social justice transformation.

2. Who is it aimed at?

This selection process is aimed at **entities and projects that want to join the Canòdrom Community** and work on one or several themes defined in the selection process objectives. These projects can have different legal forms or be an informal group of people. In case of representing an informal group, the application will be made on a personal basis in the name of a representative person of the group.

3. What does being a collaborator mean?

Collaborating projects or entities of Canòdrom are projects that join Canòdrom, but without occupying a fixed workspace. Collaborations have an **annual duration**, which can be extended for an additional year. After the collaboration period and requested extensions have expired, if the project wishes to continue to be linked to the Canòdrom space, it must renew the collaboration by applying to a new selection process.

A Collaborating entity without a fixed space can:

- Use the meeting rooms, training rooms, and multipurpose spaces of Canòdrom, as well as the common spaces for events, both internal and external, following the criteria of gratuity established in the public prices.
- Access the shared workspace within Canòdrom's opening hours by prior reservation.
- Use the technical equipment available in the spaces, subject to availability.
- Participate in Canòdrom's governance spaces and be an active part in the construction of its cultural and training program.
- Be an active part in creating Canòdrom's activity proposal.
- Use Canòdrom's internal and external communication channels.

You can find the details of the collaboration services in the annex "Services to which collaboration gives access."

4. Entry requirements

Each applicant (natural or legal person) may submit only one project to the residency call. All projects must comply with the following internal criteria:

- 1. Democratic internal governance.** The projects must respond to the principles of democratic governance, encouraging mechanisms of co-responsibility, equality and equality in decision-making.
- 2. Commitment to gender equality policies.** The projects presented must assume a commitment to the struggle for gender equality, with special emphasis on the struggle to reduce and eliminate existing inequalities in technological projects.
- 3. Use or promotion of free technologies.** The projects must give continuity to the Canòdrom's political commitment to fostering and promoting free and open programming. Resident and research projects must also seek strategies to promote these technologies in their sector.
- 4. Objective of improvement or social transformation.** The projects submitted to the call for proposals must aim to improve society, democracy and the living conditions of citizens.

5. Commitments

Return to the community and participation

The Canòdrom Collaborators will be proposals with links or interest in social impact, and assume a commitment to return to the community. This return can take the form of:

- Offer of workshops, courses, hackathons and *datathons* open to the general public or to specific profiles.
- Presentations, conference cycles and debates.
- Prototyping, experimentation and testing projects in which citizens are the protagonists and can express their opinions and opinions.
- Articles in the press and academic publications related to the themes and areas of work of the Ateneu and which contribute to its dissemination.

- Open educational materials, exhibitions, installations and other informative elements.
- Mentoring, accompaniment or assessment relationships with educational centres in the neighbourhood.
- Mentoring/companying/diary/advising relationships with students who are doing TFG or research projects.
- Collaborative projects with the school population of the district or the city to promote STEAM among children and young people.
- Projects for the technological and democratic strengthening of neighbourhood organisations, especially those linked to the neighbourhood and educational community.
- Contributions to other projects in residence or other return activities.

A schedule of regular meetings will be established between the Technical Office and the Collaboration to define, accompany and facilitate the return actions to the Canòdrom Community.

Once this calendar has been defined, the Technical Office will support the design and implementation of the activities. The proposals will be produced and organised according to the needs of the Canòdrom calendar.

The Collaborators, as part of the Canòdrom, will participate in the open days, either by organising or promoting an activity, or by participating in the proposals made by the Technical Office or other entities.

Governance

With the aim of exploring new shared governance models among the Ajuntament, organizations, local communities, and citizens, we advocate for a democratic governance model based on:

- Opening up participation and shared responsibility in the Canòdrom project as a whole.
- Transparency of documentation, processes, and quality of information.
- Exploration of new shared governance models among Ajuntament, organizations, communities, and citizens.

During their residency, collaboration projects will be incorporated into the governance of the Ateneu and will be part of the Canòdrom Assembly (the open governance body of the Canòdrom), as well as any working groups that may arise (responsible for the implementation of strategic lines and organic commissions). This governance body will meet periodically, and participation will be habitual through the Community Canòdrom participation platform. Implementation will be the responsibility of the corresponding

working groups. Resident projects undertake to participate in a minimum of 6 participatory processes per year.

The members of the projects may also be called upon to serve as part of the jury in the evaluation of projects submitted to the selection processes for new residencies, research stays, and collaborations. The Canòdrom will allocate proposals equitably, considering the topics and possible incompatibilities.

Payment of public fees

The allocation of workspaces to research and collaboration projects is free of charge, as well as the use of meeting, training, and event spaces for events related to the approved project. However, if hosting events requires changes to the facility's schedule or cleaning services, the research project is responsible for the associated costs.

If the proposed activity is not related to the research project or does not align with the equipment's thematic areas, the space allocation fees will apply.

In either case, the residency projects agree to pay the public prices outlined in the BOP on 09/12/2022 (or any subsequent updates). The prices specified do not include VAT.

Intellectual Property

The collaborating projects:

- Ensure that their proposals for return activities are original and that they have all the rights, including intellectual property rights. If the proposals include rights of third parties, the participants guarantee that they have previously obtained the necessary rights, authorizations, and/or licenses.
- Are responsible for any claims that may arise in relation to the authorship of the proposals and the rights transferred.
- Retain the copyright over their proposals at all times.
- All software generated under this contract will be published under the [Affero GPLv3](#) or later licenses in the case of new developments, and compatible licenses in the case of reuse of other codes.
- In order to maximize transparency and citizen collaboration, the content of texts, graphics, typographic fonts, audio, video, or other design elements will be made public under a [Creative Commons By-Sa license](#).
- Similarly, data that can be systematically collected through *scrapers* or other mass query techniques will be published under [Open Data Commons Open Database License](#), in standardized and accessible formats (such as CSV, JSON, etc.), and, whenever possible, with tools that facilitate the analysis and visualization of this data.

6. Submission of the application

The project should be submitted digitally using the form available on the Canòdrom digital participation platform at comunitat.canodrom.barcelona. An explanatory report of the project following the published model must be attached to the form.

Projects submitted outside of this platform will not be considered for processing.

7. Selection committee

The selection of projects will be made on the basis of a committee created ad hoc to evaluate each application. This committee will be made up of:

- A representative of the Directorate of Democratic Innovation of the Barcelona City Council
- A representative of the ecosystem of current and active Canòdrom collaborators.
- A representative of the Technical Office of the Canòdrom - Ateneu d'Innovació digital i democràtica

This committee will be activated within 5 working days of receiving the application. It will assess the suitability of the project and its fit within the research lines initiated by the Canòdrom.

8. Resolution

Within a maximum of five working days following the constitution of the selection committee, the persons responsible for the project presented will be notified by e-mail..

9. Suspension or termination of the Collaboration

The resident project, regardless of its modality, will cause suspension or termination of the residence when, for a period of 2 months or more, any of the following cases occur:

- if they do not use the assigned space;
- if they do not interact with the rest of the projects;
- if they do not participate in the governance spaces and participation processes of Canòdrom,
- or if they significantly modify the calendar of return proposals

without a justified cause communicated to the Technical Office.

Once this situation is detected, the Technical Office will notify the resident project of the start of the termination process. If no action is taken to reverse the situation, the residence agreement will be exceptionally terminated.

At any time, the resident person or entity may voluntarily terminate the residence by notifying the Technical Office and returning the access credentials to the building.

10. Data protection

According to GDPR, we provide you with **basic information about the processing of your personal data**. You can also find all the information about the processing at the following links:

- 0195- Cultural Facilities can be found at this [link](#)
- 0162- Regular information management about municipal activities can be found at this [link](#).

Data Controller: Ajuntament de Barcelona. Pl. Sant Jaume, 1. 08002-Barcelona

Data Protection Officer: Contact at the following [link](#).

Av. Diagonal, 220 planta 4 08018-Barcelona

Data processing:

- **Processing 0195:** Management of Cultural Activities in Districts (Civic Centers, Workshops, Culture Workshops, Manufacturing Centers).
Legitimacy: Consent
- **Processing 0162:** Manage the processing of regular information on municipal activity.
Legitimacy: Consent

Rights of individuals: You can exercise your rights of access, rectification, erasure, objection, and restriction of your data through the following [link](#).

If you believe that you have not received satisfactory response in the exercise of your rights, you can file a complaint with the Catalan Data Protection Authority, C/ Rosselló, 214, 08008 Barcelona.

You can find all the information on our privacy and data protection policy at:

<https://seuelectronica.ajuntament.barcelona.cat/ca/proteccio-de-dades>

Image rights

It is informed that Canòdrom will disseminate information about the Residences that are part of the equipment community (website, social networks, and other means of public communication).

It is also informed that your image will be captured during your stay as residents, with the aim of disseminating the activities that take place in Canòdrom – Ateneu de Innovació Digital i Democràtica in any medium and form. The signing of the residence agreement implies the acceptance of the clause and the transfer of these rights. Canòdrom will communicate at all times the use made of its logo, in order to verify its correct application.

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11. Acceptance of the process regulations

The projects submitted to this selection process fully accept the present regulations and guarantee that they meet the requirements to participate in it. In the case of submitting the project on behalf of a legal entity or a research or creative group, they guarantee that they are duly authorized to act on their behalf.

Annex

Services provided by the residence:

Basic services:

Use of workspaces, depending on the requested modality:

1. **Canòdrom Residencies:** Technology and Democracy projects and singular projects (Gender and/or video games)

Up to 8 individual workspaces can be requested for the project at a public or subsidized price (depending on the project type), accessible during the opening hours of the Canòdrom - Ateneu de Innovació Digital i Democràtica.

1. **Research residencies:** A maximum of 4 stable workspace can be requested during the residency period.
2. **Non-resident collaborating entities:** Occasional access to a shared workspace not fixed in the areas that Canòdrom designates for this modality, with a maximum of 20 hours per project per week.

Use of a photocopier or printer (up to a maximum of 50 black and white and 20 color pages per month per workspace).

Use of Canòdrom's own computer equipment (laptops, projectors, sound equipment, etc.): subject to availability and upon request for specific activities.

Community filtered water source.

Use of meeting rooms and other shared spaces.

Support from the Technical Office of the Ateneu de Innovació Digital i Democràtica in the development of the project, especially in the definition of research and return actions.

Support in the communication of the projects using Canòdrom's own channels (website and Comunitat, newsletter, quarterly agenda, dissemination through networks, and dissemination through community channels).

Available spaces

Residents of Canòdrom in any of its modalities may access free use of the spaces detailed here:

- Meeting rooms
- Training rooms
- Auditorium

- Multipurpose room
- Benches
- Terraces

subject to availability and by making a prior reservation through the established mechanisms. If the activity requires an extraordinary service of personnel (IT technician, security or cleaning), the requesting entity or company must bear the expenses, with prior authorization from the facility. Services must be paid according to the regulations published by the BOP on 09/12/2022 or any possible updates.

Support from the Technical Office of the Canòdrom -Ateneu d'Innovació Digital i Democràtica

The Technical Office will provide support to resident projects in all modalities. This support will consist of::

- Advice on the search for social or public financing.
- Communication of activities through the Ateneu's own channels.
- Promotion of networking among resident projects as well as with other projects in the territory.
- Collaboration with the public administration and, in particular, with the Barcelona City Council on digital and democratic innovation.

Resident projects will enjoy a shared virtual space where they can interact with each other as well as with research projects and the office, which will identify networking opportunities and stimulate conversations.

In addition, the Technical Office will work to identify European working groups related to the themes of resident projects and facilitate their knowledge (CoPs, discussion groups, etc.) and transmit this information through the digital communication channels with resident projects.

Conditions of use of Canòdrom spaces

Projects linked to Canòdrom may use the common spaces, taking into account the following specifications:

- The submission to the Residences selection process implies acceptance of the conditions of use and regulations of the equipment's space assignment (attached as an annex).
- The Technical Office will prioritize an equitable criterion in the space allocation.

- Use of the auditorium and training rooms: Prior reservation will be necessary, and the conditions of use must be specified and accepted or limited according to the specifications of the room (considering extras for cleaning, security, or auxiliary technician if necessary). It will be necessary to coordinate with the Technical Office the calendar of public events and the use of the auditorium.
- The use of shared spaces in the building will always be made with prior reservation and with the consensus and acceptance of the Technical Office based on a global vision and compatibility of events or activities.